

**RECORD OF PROCEEDINGS**

Minutes of

REGULAR MEETING

**Held****Tuesday, November 20, 2012****6:00 PM**

The Board of Education of the Madison Local School District met in Regular Session on Tuesday, November 20, 2012 at the Madison Board of Education Building with the following members present: Jay Fabian, Michelle Hayes, and Rex Reigert. Jacqueline Azbill and Teresa Ward were absent. Rex Reigert presided.

**#157-12  
Agenda**

Jay Fabian moved and Michelle Hayes seconded that the Board adopt the agenda as presented and with such modifications made by the Superintendent. Jay Fabian, Michelle Hayes, and Rex Reigert voted "Yes." Vote: 3-0.

**#158-12  
Minutes**

Jay Fabian moved and Michelle Hayes seconded that the Board approve the minutes of the special meeting, September 11, 2012. Jay Fabian, Michelle Hayes, and Rex Reigert voted "Yes." Vote: 3-0.

**#159-12  
Minutes**

Rex Reigert moved and Michelle Hayes seconded that the Board approve the minutes of the special meeting, September 25, 2012. Jay Fabian, Michelle Hayes, and Rex Reigert voted "Yes." Vote: 3-0.

**#160-12  
Minutes**

Jay Fabian moved and Michelle Hayes seconded that the Board approve the minutes of the special meeting, October 9, 2012. Jay Fabian, Michelle Hayes, and Rex Reigert voted "Yes." Vote: 3-0.

**#161-12  
Minutes**

Rex Reigert moved and Michelle Hayes seconded that the Board approve the minutes of the special meeting, October 29, 2012. Jay Fabian, Michelle Hayes, and Rex Reigert voted "Yes." Vote: 3-0.

Jacqueline Azbill arrived at the meeting.

**REPORTS AND RECOMMENDATIONS OF THE TREASURER****#162-12  
Financial  
Report**

Jay Fabian moved and Jacqueline Azbill seconded that the Board engage in the following actions as listed below; provided, however, that should any item included within this motion be declared by a court of competent jurisdiction to be void or illegal, all remaining items within this motion shall remain in full force and effect, notwithstanding the status of the voided item.

- ▶ to approve the Financial Report as of September 30, 2012 and the payment of bills for September 2012.
- ▶ to approve the Financial Report as of October 31, 2012 and the payment of bills for October 2012.

Jacqueline Azbill, Jay Fabian, Michelle Hayes, and Rex Reigert voted "Yes." Vote: 4-0.

**#163-12  
Transfer**

Jacqueline Azbill moved and Michelle Hayes seconded that the Board approve the transfer of \$19,895.10 from Fund 004 (Building) to Fund 002 (Debt Service) for the interest on the HB264 Notes (Series 2011). Jacqueline Azbill, Jay Fabian, Michelle Hayes, and Rex Reigert voted "Yes." Vote: 4-0.

**#164-12  
403(b) Plan**

Michelle Hayes moved and Jay Fabian seconded that the Board approve the revised Madison Local Schools 403(b) plan effective January 1, 2013. Jacqueline Azbill, Jay Fabian, Michelle Hayes, and Rex Reigert voted "Yes." Vote: 4-0.

**#165-12  
Donations**

Jacqueline Azbill moved and Jay Fabian seconded that the Board accept the following donations:

- a generous donation of a \$50.00 Target gift card from Target National Bank to North Madison Elementary School to be used for supplies for teachers.
- a generous donation from Mr. and Mrs. Tom Guyer of books and games to North Madison Elementary for student and classroom use.
- a generous donation of \$25.00 from Barry Densmore to be used for the AV Department.

Jacqueline Azbill, Jay Fabian, Michelle Hayes, and Rex Reigert voted "Yes." Vote: 4-0.

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Jay Fabian moved and Michelle Hayes seconded that the Board approve the repayment of advance from Fund 002-Debt Service to Fund 001-General Fund in the amount of \$15.07. Jacqueline Azbill, Jay Fabian, Michelle Hayes and Rex Reigert voted "Yes." Vote: 4-0.

**#166-12  
Repayment**

## REPORTS OF THE ADMINISTRATIVE TEAM

Dr. Goudy discussed the Excellent with Distinction rally, OPES and OTEZ training, and the Parent Teacher Leadership meeting.

Mrs. Smith discussed the gifted program information, and kindergarten registration will be much earlier.

## RECOMMENDATIONS OF THE SUPERINTENDENT

Jay Fabian moved and Jacqueline Azbill seconded that the Board engage in the following personnel actions as listed below; provided, however, that should any item included within this motion be declared by a court of competent jurisdiction to be void or illegal, all remaining items within this motion shall remain in full force and effect notwithstanding the status of the voided item.

**#167-12  
Personnel**

### (1) The Board of Education approved the following unpaid leave request:

- ▶ to approve the unpaid leave request of Shannon Sampson, first grade teacher at North Madison Elementary, effective February 19, 2013 through April 9, 2013, and if necessary beyond the unpaid leave, pursuant to Article V, §D[1] of the MEA Negotiated Agreement and Board Policy GBR.

### (2) The Board of Education adopted suspension of the following employment contract:

- ▶ to suspend the employment contract of Greg Haycox, Maintenance Staff, effective November 25, 2012, due to financial reasons.

### (3) The Board of Education entered into the following employment contracts:

- ▶ to employ Nicole Wood under a long-term substitute teacher contract from October 3, 2012 through June 7, 2013 to perform the duties of Melissa Argie, pursuant to ORC §§109.57, 3319.10 and 3319.39. The Board authorizes the Superintendent and the Treasurer to adjust the length of assigned service to reflect any changes related to the teacher absence and authorized under Article V, §A of the MEA Negotiated Agreement for which the long-term substitute teaching assignment is made.
- ▶ to employ Barbara Loftus under a one-year limited contract as an Educational Assistant-Cafeteria position for the 2012-2013 contract year, effective September 26, 2012 at a rate of compensation of \$12.58 per hour for two and one-half hours per day, pursuant to ORC §§109.57 and 3319.081 and Article 7 of the OAPSE Master Contract.
- ▶ to employ Kim Keener under a one-year limited contract as an Educational Assistant-Cafeteria position for the 2012-2013 contract year, effective October 29, 2012 at a rate of compensation of \$9.25 per hour for two hours per day, pursuant to ORC §§109.57 and 3319.081 and Article 7 of the OAPSE Master Contract.
- ▶ the following non-certificated persons under a one-year limited personal service contract for the 2012-2013 school year for the position and at the rate of compensation listed below, pursuant to ORC §3319.08 and Appendix B of the MEA Negotiated Agreement and Board policy GCB-1. The Board certifies that it has complied with the provisions of ORC §3313.53 prior to and in this employment offer; further, that this contract will automatically non-renew at the end of the contract year with no further notification being sent by the Treasurer.

|              |                                      |     |        |         |
|--------------|--------------------------------------|-----|--------|---------|
| Steve Couch  | Middle School Drama Advisor          | .04 | 0 yrs. | \$1,441 |
| Kyle Tobul   | MHS Assistant Swim Team Coach        | .07 | 0 yrs. | \$2,522 |
| Noreen Fults | MHS Head Cheerleader Advisor-Winter  | .05 | 3 yrs. | \$1,801 |
| Noreen Fults | MHS Asst. Cheerleader Advisor-Winter | .04 | 3 yrs. | \$1,441 |

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**Personnel  
Con't**

|                  |                                |      |        |         |
|------------------|--------------------------------|------|--------|---------|
| Aimee Maiden     | MMS Cheerleader Advisor-Winter | .03  | 0 yrs. | \$1,081 |
| Theresa Ackerman | MHS SADD Advisor               | .03  | 1 yr.  | \$1,081 |
| Mikey Nagey      | MHS Musical Co-Choreographer   | .015 | 0 yrs. | \$ 541  |
| Heather Hoffman  | MHS Musical Co-Choreographer   | .007 | 0 yrs. | \$ 270  |
| Eddie Carney     | MHS Musical Co-Choreographer   | .007 | 0 yrs. | \$ 270  |

- ▶ the following certificated personnel under a one-year limited supplemental contract for the 2012-13 contract year for the position and at the rate of compensation listed below, pursuant to ORC §§3319.08 and Appendix B of the MEA Negotiated Agreement.

|              |   |     |         |         |
|--------------|---|-----|---------|---------|
| David Negin  | MMS Freshman Boys' Basketball Coach               | .16 | 10 yrs. | \$5,764 |
| Chip Falls   | MMS 7 <sup>th</sup> Grade Wrestling Coach         | .07 | 1 yr.   | \$2,522 |
| Scott Herald | MMS 8 <sup>th</sup> Grade Girls' Basketball Coach | .07 | 0 yrs.  | \$2,522 |
| Steve Reed   | MMS 8 <sup>th</sup> Grade Wrestling Coach         | .07 | 1 yr.   | \$2,522 |

- ▶ each of the following substitute teachers as approved by the Lake County Educational Service Center under a one-year limited substitute teacher contract for the 2012-2013 School year, pursuant to ORC §§109.57, 3319.10 and 3319.39.

|                     |                  |                |
|---------------------|------------------|----------------|
| Katherine Battaglia | Sean Castanien   | Kathy Cross    |
| Drew Fronczek       | Allison Leopold  | Erin Link      |
| Tracy Martin        | Deborah McClure  | Susan Meltvedt |
| Alexander Sakenes   | Carol Sizemore   | Gregory Square |
| Amanda Winfield     | Christina Winton | Sarah Wren     |

- ▶ the following persons, each as casual, day-to-day substitutes and at the Board-approved rate of compensation, effective the 2012-2013 school year, pursuant to ORC §4117.01 (C)(13) and Board policy GDE.

|                  |               |                    |                  |
|------------------|---------------|--------------------|------------------|
| Sharon Alcantar  | Ann Fleischer | Christine Kessler  | Paula Nichols    |
| Pam Davis-Guerra | Noreen Fults  | Donna Greene       | Sally Hamric     |
| Megan Kiper      | Kay Oliveras  | William Tankersley | Kathy Zalar-Gasi |

**(4) The Board of Education accepted the following resignations:**

- ▶ the resignation of Jackie Walbeck, custodian, effective October 13, 2012 after 16 years of service.
- ▶ the resignation of Jodi Hribar, Food Service-Manager's Helper, effective November 9, 2012 after 14 years of service.
- ▶ the resignation of Barbara Loftus, Educational Assistant-Cafeteria, effective October 23, 2012.
- ▶ the resignation of David Negin, MMS 8<sup>th</sup> Grade Girls' Basketball Coach, effective October 1, 2012.

Jacqueline Azbill, Jay Fabian, Michelle Hayes, and Rex Reigert voted "Yes." Vote: 4-0.

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Michelle Hayes moved and Rex Reigert seconded that the Board enter into the following contract:

- ▶ to employ Shannon Cavanagh under a long-term substitute teacher contract from October 15, 2012 through January 22, 2013 to perform the duties of Emily Grau, pursuant to ORC §§109.57, 3319.10 and 3319.39. The Board authorizes the Superintendent and the Treasurer to adjust the length of assigned service to reflect any changes related to the teacher absence and authorized under Article V, §A of the MEA Negotiated Agreement for which the long-term substitute teaching assignment is made.

**#168-12  
Shannon  
Cavanagh**

Jay Fabian, Michelle Hayes, Rex Reigert voted "Yes." Jacqueline Azbill voted "Abstain." Vote: 3-0-1.

Jacqueline Azbill moved and Jay Fablan seconded that the Board adopt the following retirement resolution:

### RESOLUTION

WHEREAS Robert Tryon has been a dedicated employee of the Madison Local School District for the past 20 years; and

WHEREAS Robert has provided great service to our school district and care for our students and facilities through his exemplary performance of his duties.

NOW THEREFORE BE IT RESOLVED that the Madison Local Board of Education recognizes, with appreciation, his contributions to our community and its young people and wishes Robert well upon his retirement.

BE IT FURTHER RESOLVED that an official copy of this resolution be presented to Robert Tryon on behalf of the Board.

**#169-12  
Robert Tryon  
Retirement**

Jacqueline Azbill, Jay Fabian, Michelle Hayes and Rex Reigert voted "Yes." Vote: 4-0.

Jacqueline Azbill moved and Michelle Hayes seconded that the Board adopt the following resolutions.

### RESOLUTION DECLARING RED RIBBON WEEK OCTOBER 22-26, 2012

WHEREAS for over two decades, Red Ribbon Week has been used by educators and community leaders to teach children and youth an important lesson: say no to drugs; say yes to healthy lifestyles; and

WHEREAS there are currently over 100,000 schools and organizations across our country participating in Red Ribbon Week activities; and

WHEREAS Ohio has seen an increase in the abuse of prescription drugs such as OxyContin, Vicodin and spread of club drugs, such as Ecstasy, GHB and Ketamine out of the clubs and into our communities; and

WHEREAS people of all ages must be made aware of what they can do to prevent themselves, their families, neighbors, and co-workers from being harmed by the dangers of alcohol, tobacco and other drugs; and

WHEREAS it is crucial that parents, schools, law enforcement agencies, local businesses, governments, social services, religious institutions and the media should work together to increase public awareness about the harmful effects of substance abuse; and

**#170-12  
Red Ribbon  
Week**

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**Red Ribbon  
Week Con't**

WHEREAS this year's Red Ribbon Celebration, sponsored by Ohio Parents for Drug Free Youth, is an awareness campaign promoting the benefits of a healthy, drug-free lifestyle; and

WHEREAS the 25<sup>th</sup> Anniversary Red Ribbon Celebration theme "I Am Drug-Free" encourages all Ohioans to positively contribute to their communities.

NOW THEREFORE BE IT RESOLVED that the Madison Local Board of Education does hereby support the period of October 22-26, 2012 as Red Ribbon Week, and encourages its citizens to participate in drug prevention education activities, making a visible statement that we are strongly committed to a drug-free community.

BE IT FURTHER RESOLVED that the Madison Local Board of Education encourages all citizens to pledge a drug-free life.

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**RESOLUTION DECLARING AMERICAN EDUCATION WEEK  
NOVEMBER 12-16, 2012**

WHEREAS teachers, administrators, counselors, librarians, nurses, and other instructional leaders in our school district have joined together as a family of educators to provide positive and meaningful educational experiences in preparing our children for the 21<sup>st</sup> century; and

WHEREAS secretaries, custodians, cafeteria workers, bus drivers, mechanics, aides, maintenance workers, and parent volunteers play diverse and important roles in support of our school district's educational mission; and

WHEREAS several national organizations, including the National Education Association, American Association of School Administrators, National Association of Elementary School Principals, National Association of Secondary School Principals, American Federation of Teachers and the National PTA have co-sponsored November 12-16, 2012 as American Education Week.

NOW THEREFORE BE IT RESOLVED that the Madison Local Board of Education joins these national organizations in proudly declaring and supporting their recognition of the significant contributions made by the Madison family of educators, support staff and parent volunteers toward realizing our state and national education goals.

BE IT FURTHER RESOLVED that the Board encourages our community to join in this salute to the professional men and women who daily demonstrate their dedication to professional service to our children.

BE IT FURTHER RESOLVED that a copy of this resolution be prominently and proudly posted in the schools and school facilities throughout the school district.

Jacqueline Azbill, Jay Fabian, Michelle Hayes, and Rex Reigert voted "Yes." Vote: 4-0.

# RECORD OF PROCEEDINGS

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REGULAR MEETING

**Held** **Tuesday, November 20, 2012****6:00 PM****BOARD POLICY**

The proposed policies are recommended for review by the Board of Education as a first reading for informational purposes.

|         | <b>PROPERTY</b>   |
|---------|---|
| 7000    |   |
| 7100    | Facilities Planning   |
| 7217    | Weapons   |
| 7230    | Gifts, Grants, and Bequests   |
| 7240    | Site Acquisition  |
| 7250    | Commemoration of School Facilities  |
| 7300    | Disposition of Real Property/Personal Property                                      |
| 7310    | Disposition of Surplus Property   |
| 7410    | Maintenance   |
| 7420    | Hygienic Management   |
| 7430    | Risk Reduction Program  |
| 7434    | Use of Tobacco on School Premises   |
| 7440    | Facility Security   |
| 7440.01 | Video Surveillance and Electronic Monitoring  |
| 7450    | Property Inventory  |
| 7455    | Accounting System for Fixed Assets  |
| 7460    | Conservation of Natural and Material Resources                                      |
| 7510    | Use of District Facilities  |
| 7530    | Lending of Board-Owned Equipment  |
| 7540    | Computer Technology and Networks  |
| 7540.01 | Technology Privacy  |
| 7540.02 | District Web Page   |
| 7540.03 | Student Network and Internet Acceptable Use and Safety                              |
| 7540.04 | Staff Network and Internet Acceptable Use and Safety                                |
| 7540.05 | Electronic Mail   |
| 7541    | Electronic Data Processing Disaster Recovery Plan                                   |
| 7542    | Network Access from Personally-Owned Computers ( ) and/or Other Web-Enabled Devices |
| 7543    | Utilization of the District's Website and Remote Access to the District's Network   |
| 7550    | Joint Use of Facilities   |

**CONSENT CALENDAR**

A member of the Board or the Superintendent may request that any item be removed from the consent calendar and voted upon separately.

**#171-12  
Consent  
Calendar**

Jacqueline Azbill moved and Rex Reigert seconded that all of the following items which appear in this portion of the agenda constitute the consent calendar and are hereby adopted by this one single motion; provided, however, that should any item included within this motion be declared by a court of competent jurisdiction to be void or illegal, all remaining items within this motion shall remain in full force and effect notwithstanding the status of the voided item.

**The Board of Education entered into the following agreements/contracts:**

- ▶ to enter into a consultant contract with Mary Crow as the Director/Arranger of Musical School House Rock, Jr. at a sum not to exceed \$1000.00.

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**Consent  
Calendar  
Con't**

- ▶ to approve the contracts between Madison Local School District and Geneva Area City Schools, Buckeye Local Schools, Sheffield-Sheffield Lake Schools, Painesville City Local Schools, Jefferson Area Local Schools, Perry Local Schools and Cleveland Municipal Schools for the 2012-2013 school year to provide educational services to students with disabilities open-enrolled, court placed, or parental placement within the Madison Local School District.
- ▶ to approve the establishment of the Middle School Cross Country activity account.
- ▶ to approve the revisions to the Gifted Education Plan for the 2012-2013 school year as outlined in the gifted education services brochure as found on file in the Board Office.
- ▶ to approve the programs listed below and as found on file in the Board office, each as an Educational option of independent study, and, to approve the participation of the Madison High School students listed below under their respective, approved programs, effective the 2012-2013 School year, pursuant to OAC §3301-35-01 (C) and Board policy IGCD and regulation IGCD-R.

**Current Events – Advisor Natalie Breedlove**

Tyler Bryant (1<sup>st</sup> block and 10<sup>th</sup> period) – ½ credit

**Physical Geology – Advisor Natalie Breedlove**

Tyler Bryant (1<sup>st</sup> block and 10<sup>th</sup> period) – ½ credit

**Personal Fitness – Advisor Trish Mullan**

Ally Baker (5<sup>th</sup> period) – ¼ credit  
Kayla Malty (8<sup>th</sup> period) – ¼ credit

**Personal Fitness (Zumba) – Advisor Linda Craig**

Trista Reagan (10<sup>th</sup> period) – ¼ credit

**Fundamentals of Cooking – Advisor Holly Funk**

Amber Cotrill (10<sup>th</sup> period) – 1 credit

Jacqueline Azbill, Jay Fabian, Michelle Hayes, and Rex Reigert voted "Yes." Vote: 4-0.

Jay Fabian moved and Michelle Hayes seconded that the Board adjourn the meeting.

Jacqueline Azbill, Jay Fabian, Michelle Hayes, and Rex Reigert voted "Yes." Vote: 4-0.

*The video recording of the public sessions of this meeting, as found on file in the Treasurer's office, is incorporated herein by reference, pursuant to Board policy BDDG*



PRESIDENT



TREASURER