



## Madison Local School District

### Application for Excused Absence – Family Vacations

School     NES     SES     MMS     MHS     MPK

Student's Name: \_\_\_\_\_

Grade: \_\_\_\_\_ Room/Teacher (elementary only): \_\_\_\_\_

Number of Days Requested: \_\_\_\_\_ Dates of Absence \_\_\_\_\_ through \_\_\_\_\_

Reason(s) for requesting absence: \_\_\_\_\_

\_\_\_\_\_

Excused absences from Madison Local Schools may not exceed **TEN** school days. It is the responsibility of the student to get all assignments from his/her teachers **BEFORE** leaving school. All make-up work is to be turned in to his/her teachers upon returning to school. Middle School and High School Students must have each of their teachers complete the Class/Grades section.

\_\_\_\_\_  
Parent/Guardian Signature

\_\_\_\_\_  
Date

**Student's Attendance Record:**

Absence: \_\_\_\_\_ Tardy: \_\_\_\_\_    \_\_\_\_\_ Satisfactory    \_\_\_\_\_ Unsatisfactory

**Student's Grades – Elementary Students:**

(To be completed by elementary teacher)    \_\_\_\_\_ Satisfactory    \_\_\_\_\_ Unsatisfactory

**Student's Grades – Middle School and High School Students:**

(To be taken by students to each class and completed by middle school/high school teachers)

	<b>Class/Course</b>	<b>Current Grade</b>	<b>Teacher Signature/Comments</b> (Please put additional comments on back of form)
1 <sup>st</sup> Period:	_____	_____	_____
2 <sup>nd</sup> Period:	_____	_____	_____
3 <sup>rd</sup> Period:	_____	_____	_____
4 <sup>th</sup> Period:	_____	_____	_____
5 <sup>th</sup> Period:	_____	_____	_____
6 <sup>th</sup> Period:	_____	_____	_____
7 <sup>th</sup> Period:	_____	_____	_____
8 <sup>th</sup> Period:	_____	_____	_____
9 <sup>th</sup> Period:	_____	_____	_____

Application Approved: \_\_\_\_\_

Application Denied: \_\_\_\_\_

Comments: \_\_\_\_\_

\_\_\_\_\_  
Principal's Signature

\_\_\_\_\_  
Date