

**MADISON LOCAL BOARD OF EDUCATION
ORGANIZATIONAL MEETING
JANUARY 5, 2016
6:00 P.M.**

The Board of Education of the Madison Local School District met for the annual organizational meeting on Tuesday, January 5, 2016 in the Madison Board of Education conference room with the following members present: Larry Armstrong, Jacqueline Azbill, Michelle Hayes and Kelly Tromba. Jay Fabian was absent.

#01-16
Agenda

APPROVAL OF AGENDA

Kelly Tromba moved and Michelle Hayes seconded that the Board adopt the agenda as presented and with such modifications made by the Superintendent.

Larry Armstrong, Jacqueline Azbill, Michelle Hayes and Kelly Tromba voted "Yes." Vote: 4-0.

#02-16
BOE
President

ELECTION OF PRESIDENT

The President Pro Tempore asks for nominations for President of the Board, pursuant to ORC Election §3313.14 and Board policy 0150. Nominations need not be seconded. After repeating the name(s) of the nominee(s), the President Pro Tempore asks for further nominations. If there is no response, the President Pro Tempore asks a second time, and then declares the nominations are closed.

Jacqueline Azbill nominated Michelle Hayes to be President of the Board.

The Treasurer calls the roll to determine those in favor of the nominee(s) for President of the Board. Each member will respond by stating the name of the preferred nominee.

Larry Armstrong stated Michelle Hayes
Jacqueline Azbill stated Michelle Hayes
Michelle Hayes stated Michelle Hayes
Kelly Tromba state Michelle Hayes

The President Pro Tempore declared the preferred nominee, Michelle Hayes, as President of the Board and retains the chair to preside over the election of the Vice President of the Board.

#03-16
BOE Vice
President
Election

ELECTION OF VICE PRESIDENT

The President Pro Tempore asks for nominations for Vice President of the Board, pursuant to ORC §3313.14 and Board policy 0150. Nominations need not be seconded. After repeating the name(s), the President Pro Tempore asks for further nominations. If there is no response, the President Pro Tempore asks a second time, and then declares the nominations are closed.

Larry Armstrong nominated Jacqueline Azbill to be Vice President of the Board.

The Treasurer calls the roll to determine those in favor of the nominee(s) for Vice President of the Board. Each member will respond by stating the name of the preferred nominee.

Larry Armstrong stated Jacqueline Azbill
 Jacqueline Azbill stated Jacqueline Azbill
 Michelle Hayes stated Jacqueline Azbill
 Kelly Tromba stated Jacqueline Azbill

The President Pro Tempore declared the preferred nominee, Jacqueline Azbill, as Vice President of the Board.

#04-16 BOARD MEMBER REPORTS

Board Reports

Jacqueline Azbill moved and Kelly Tromba seconded to accept the resignation of Board Member, Jay Fabian, effective January 5, 2016.

Larry Armstrong, Jacqueline Azbill, Michelle Hayes and Kelly Tromba voted "Yes." Vote: 4-0.

The timeline for appointing a person to the vacant board position was discussed.

#05-16 TIME, DATE, AND LOCATION OF REGULAR MEETINGS

Meeting dates

Larry Armstrong moved and Jacqueline Azbill seconded that the regular meetings of the Madison Local Board of Education be held on the 1st and 3rd Tuesday of each month at 6:30 p.m.; and that the regular meetings normally be held in the Conference Room at the Board Office, 1956 Red Bird Road, Madison, Ohio, with special meetings normally being held in the Board Office, pursuant to ORC §3313.15 and Board policies 0165.1 and 0165.2. Board meeting dates and the locations are subject to change.

Larry Armstrong, Jacqueline Azbill, Michelle Hayes and Kelly Tromba voted "Yes." Vote: 4-0.

#06-16 TAX INCENTIVE REVIEW COUNCIL

Tax incentive
 Review
 Council

Jacqueline Azbill moved and Michelle Hayes seconded to appoint Larry Armstrong as the Board's representative to the Tax Incentive Review Council for the 2016 calendar year, pursuant to ORC §5709.63 and Board policy 0153.

Larry Armstrong, Jacqueline Azbill, Michelle Hayes and Kelly Tromba voted "Yes." Vote: 4-0.

#07-16 OSBA LEGISLATIVE LIAISON

OSBA
 Legislative
 Liaison

Jacqueline Azbill moved and Michelle Hayes seconded to appoint Larry Armstrong as the Board's legislative liaison to the Ohio School Boards Association for the 2016 calendar year, pursuant to ORC §3313.87.

Larry Armstrong, Jacqueline Azbill, Michelle Hayes and Kelly Tromba voted "Yes." Vote: 4-0.

#08-16

OSBA

Student

Achievement

Liaison

OSBA STUDENT ACHIEVEMENT LIAISON

Michelle Hayes moved and Larry Armstrong seconded to appoint Jacqueline Azbill as the Board's student achievement liaison to the Ohio School Boards Association for the 2016 calendar year, pursuant to ORC §3313.87.

Larry Armstrong, Jacqueline Azbill, Michelle Hayes, and Kelly Tromba voted "Yes." Vote: 4-0.

#09-16

Consent

Calendar

CONSENT CALENDAR

A member of the Board or the Superintendent may request that any item be removed from the consent calendar and voted upon separately.

Jacqueline Azbill moved and Kelly Tromba seconded that all of the following items which appear in this portion of the agenda constitute the consent calendar and are hereby adopted by this one single motion; provided, however, that should any item included within this motion be declared by a court of competent jurisdiction to be void or illegal, all remaining items within this motion shall remain in full force and effect notwithstanding the status of the voided item.

A. Robert's Rules of Order

To adopt Robert's Rules of Order, Newly Revised, as the parliamentary procedure guidelines for meetings of the Board and of its committees, pursuant to Board policy 0161.

B. Reaffirm Policies

To reaffirm that all Board policies in effect at the date of this meeting are continued in full force and effect unless modified by subsequent action of the Board, pursuant to OAC §3301-35-02.

C. Tax Advance

To authorize the Treasurer of the Madison Local School District to request the Lake County Auditor to advance taxes from the proceeds of the tax levies to meet current expenses, as needed, from the period of January 1, 2016 through December 31, 2016, pursuant to ORC §321.34.

D. Permit Payment of Purchases

To dispense with the adoption of individual, separate, monthly, or regular resolutions authorizing the purchase or sale of property (except real estate), the payment of debts or claims, and the salaries of the Superintendent, teachers or other employees; or approving warrants for the payment of any claim from school funds when provisions therefore are made in the annual appropriations resolution, pursuant to ORC §3313.18.

E. Permit Necessary Borrowing

To authorize the Treasurer and the President of the Board to borrow necessary money, including borrowing between funds on a temporary basis, prior to the next regularly scheduled Board meeting, pursuant to the provisions of law.

F. Investment of Funds

To authorize the Treasurer to invest interim funds not needed to meet current expenditures at the most productive interest rate, pursuant to ORC §§135.14 and 135.142.

G. Substitute Securities

To authorize the Treasurer to request public depositories to substitute securities on a continuing basis, pursuant to ORC Chapter 135.

H. Advisory Committees

To authorize the continuance of the Business Advisory Council and the District Records Commission during 2016, as necessary, and to authorize the Board President or designee to make such adjustments in their membership as may be required to fill vacancies or to fulfill the obligations of the committee, pursuant to Board policy 0155.

I. Legal Counsel

To authorize the Superintendent and Treasurer to utilize the services of the Lake County Prosecutor as legal counsel to the Board, and to designate the law firms of Smith, Peters & Kalail Co., LPA; Squire, Patton and Boggs; Peck, Shaffer and Williams; Dinsmore and Shohl; and Bricker and Eckler; Brindza McIntyre and Seed, LLP; Walter Haverfield, LLP as legal counsel to the Board, pursuant to Board policy 0153; to enter into an agreement with the Ohio School Boards Association for Legal Assistance Fund service from January 1, 2016 through December 31, 2016 at a cost of \$250.00, pursuant to ORC §3313.171; and to authorize the Superintendent and Treasurer to secure necessary legal assistance as conditions require, pursuant to ORC §§309.10, 3313.35 and 3313.18.

J. Board Member Compensation

To authorize compensation of the Board members at the rates and for the purposes authorized by ORC §3313.12, pursuant to Board policy 0147.

K. OSBA Membership

To join the Ohio School Boards Association at a cost of \$5,855.00 in dues, and to renew the electronic subscriptions to the "Briefcase" at no cost and "School Management News" at a cost of \$150.00, pursuant to ORC §3313.87.

L. Dispense with Reading Board Minutes

To waive the reading of the minutes of the Board, as authorized and governed by ORC §3313.26.

M. Authority to File Applications for Projects

To grant the Superintendent or designee authority to file applications for all projects considered desirable for the Madison Local School District, pursuant to Board policy 6110.

N. Hiring Authority**RESOLUTION**

1. To authorize the Superintendent, during periods when this Board is not in session, to make offers of employment directly to candidates for either teaching or nonteaching positions on behalf of this Board, and to acknowledge acceptance of such offers on behalf of this Board, subject to a subsequent vote of ratification by this Board; provided however, that upon ratification by this Board, the employment shall be deemed effective as of the date and time of the employee's acceptance of the Superintendent's offer.
2. Nothing in this resolution shall require the Board of Education to employ or continue to employ an individual who has not provided a criminal records check satisfactory to the Board or who has not satisfied any other prerequisites to employment created by law or Board policy, pursuant to ORC §§3313.18, 3313.47 and 3319.01 and Board policies 3120 and 4120.

O. Resignation Acceptance Authority**RESOLUTION**

1. To authorize the Superintendent, on behalf of this Board, to accept resignations which have been submitted by employees during times when this Board is not in session, subject to ratification by this Board; provided however, that upon ratification by this Board, such resignations shall be deemed effective as of the date and time of the Superintendent's acceptance.
2. The authorization provided by this resolution shall remain in effect until withdrawn by formal action of this Board.

P. Professional Meetings

To permit the Board Members, Superintendent and Treasurer to attend necessary local, state and national meetings within available appropriations, pursuant to ORC §3313.18.

Larry Armstrong, Jacqueline Azbill, Michelle Hayes and Kelly Tromba voted "Yes." Vote: 4-0.

TAX BUDGET ADOPTION

#10-16

Tax Budget
Adoption

Jacqueline Azbill moved and Larry Armstrong seconded that the Board approve the 2016-2017 tax budget, as presented, and to authorize and direct the Treasurer to deliver a copy of the approved 2016-2017 tax budget to the Lake County Budget Commission and to sign any and all documents necessary to execute the provisions of this motion, pursuant to ORC §§5705.28 through 5705.30 and Board policy 6220. Larry Armstrong, Jacqueline Azbill, Michelle Hayes and Kelly Tromba voted "Yes." Vote: 4-0.

REPORTS AND RECOMMENDATIONS OF THE TREASURER

#11-16

Financial

Kelly Tromba moved and Larry Armstrong seconded to engage in the following actions as listed below; provided, however, that should any item included within this motion be declared by a court of competent jurisdiction to be void or illegal, all remaining items within this motion shall remain in full force and effect, notwithstanding the status of the voided item.

► Resolution accepting the amounts and rates as determined by the budget commission and authorizing the necessary tax levies and certifying them to the county auditor.

Larry Armstrong, Jacqueline Azbill, Michelle Hayes and Kelly Tromba voted "Yes." Vote: 4-0.

RECOMMENDATIONS OF THE SUPERINTENDENT

#12-16

Personnel

Jacqueline Azbill moved and Larry Armstrong seconded that the Board engage in the following personnel actions as listed below; provided, however, that should any item included within this motion be declared by a court of competent jurisdiction to be void or illegal, all remaining items within this motion shall remain in full force and effect notwithstanding the status of the voided item.

(1) The Board accepted the following retirement resignation:

► to accept, with regret, the retirement resignation of Laura Rosencrans as payroll clerk effective January 29, 2016 after 35 years of service.

(2) The Board entered into the following employment contract:

► to employ Laura Rosencrans as payroll clerk at the hourly rate of \$19.78 with other terms and conditions on file in the Treasurer's Office, effective February 2, 2016.

Larry Armstrong, Jacqueline Azbill, Michelle Hayes and Kelly Tromba voted "Yes." Vote: 4-0.

ADJOURNMENT

Jacqueline Azbill moved and Larry Armstrong seconded that the Board adjourn the meeting.

Larry Armstrong, Jacqueline Azbill, Michelle Hayes and Kelly Tromba voted "Yes." Vote: 4-0.

The audio recording of the public sessions of this meeting can be found on file in the Treasurers Office.


President


Treasurer