

**MADISON LOCAL BOARD OF EDUCATION  
ORGANIZATIONAL MEETING  
JANUARY 10, 2017  
6:00 P.M.**

The Board of Education of the Madison Local School District met for the annual organizational meeting on Tuesday, January 10, 2017 in the Madison Board of Education conference room with the following members present: Larry Armstrong, Jacqueline Azbill, Shawn Douglas, Michael Haury and Michelle Hayes.

**APPROVAL OF AGENDA**

#01-17  
Agenda

Jacqueline Azbill moved and Larry Armstrong seconded that the Board adopt the agenda as presented and with such modifications made by the Superintendent.

Larry Armstrong, Jacqueline Azbill, Shawn Douglas, Michael Haury and Michelle Hayes voted "Yes." Vote: 5-0.

**ELECTION OF PRESIDENT**

#02-17  
BOE  
President

The President Pro Tempore asks for nominations for President of the Board, pursuant to ORC §3313.14 and Board policy 0150. Nominations need not be seconded. After repeating the name(s) of the nominee(s), the President Pro Tempore asks for further nominations. If there is no response, the President Pro Tempore asks a second time, and then declares the nominations are closed.

Jacqueline Azbill nominated Michelle Hayes to be President of the Board.

The Treasurer calls the roll to determine those in favor of the nominee(s) for President of the Board. Each member will respond by stating the name of the preferred nominee.

Larry Armstrong stated Michelle Hayes  
Jacqueline Azbill stated Michelle Hayes  
Shawn Douglas stated Michelle Hayes  
Michael Haury stated Michelle Hayes  
Michelle Hayes stated Michelle Hayes

The President Pro Tempore declared the preferred nominee, Michelle Hayes, as President of the Board and retains the chair to preside over the election of the Vice President of the Board.

**ELECTION OF VICE PRESIDENT**

#03-17  
BOE Vice  
President  
Election

The President Pro Tempore asks for nominations for Vice President of the Board, pursuant to ORC §3313.14 and Board policy 0150. Nominations need not be seconded. After repeating the name(s), the President Pro Tempore asks for further nominations. If there is no response, the President Pro Tempore asks a second time, and then declares the nominations are closed.

Larry Armstrong nominated Shawn Douglas to be Vice President of the Board.

The Treasurer calls the roll to determine those in favor of the nominee(s) for Vice President of the Board. Each member will respond by stating the name of the preferred nominee.

Larry Armstrong stated Shawn Douglas  
Jacqueline Azbill stated Shawn Douglas  
Shawn Douglas stated Shawn Douglas  
Michael Haury stated Shawn Douglas  
Michelle Hayes stated Shawn Douglas

The President Pro Tempore declared the preferred nominee, Shawn Douglas, as Vice President of the Board.

**BOARD MEMBER REPORTS**

#04-17  
Tax Levy  
Resolution of  
Necessity

Shawn Douglas moved and Jacqueline Azbill seconded to adopt the following resolution:

**RESOLUTION DECLARING THE NECESSITY OF LEVYING A TAX FOR CURRENT OPERATING EXPENSES IN EXCESS OF THE TEN-MILL LIMITATION AND REQUESTING THE COUNTY AUDITOR TO CERTIFY MATTERS IN CONNECTION THEREWITH.**

**WHEREAS**, this Board of Education of the Madison Local School District (the “Board of Education”) anticipates levying a tax in excess of the ten-mill limitation as described herein;

**WHEREAS**, pursuant to Section 5705.03 of the Ohio Revised Code, this Board of Education is required to certify to the County Auditor a resolution requesting the County Auditor to certify certain matters in connection with such a tax levy;

**NOW THEREFORE BE IT RESOLVED** by the Board of Education of Madison Local School District, Counties of Lake and Geauga, Ohio:

**SECTION 1.** That pursuant to the provisions of Section 5705.21 of the Ohio Revised Code, it is necessary that an additional tax be levied in excess of the ten-mill limitation for the benefit of the Madison Local School District (the “School District”), for the purpose of current operating expenses at a rate not exceeding four and ninety-nine hundredths (4.99) mills for each one dollar (\$1.00) of valuation, which amounts to forty-nine and nine tenths cents (\$0.499) for each one hundred dollars (\$100.00) of valuation, for a continuing period of time.

**SECTION 2.** That the question of the passage of said tax levy shall be submitted to the electors of the School District at an election to be held on May 2, 2017. If approved by the electors of the School District, said tax levy shall first be placed upon the 2017 tax list and duplicate, for first collection in calendar year 2018.

**SECTION 3.** That pursuant to Section 5705.03 of the Ohio Revised Code, the County Auditor is hereby requested to certify to this Board of Education the total current tax valuation of the School District and the dollar amount of revenue that would be generated by the number of mills specified in Section 1 hereof, and the Treasurer of this Board of Education be and is hereby directed to certify forthwith a copy of this resolution to the County Auditor at the earliest possible time so that said

County Auditor may certify such matters in accordance with such Section 5705.03 of the Ohio Revised Code.

**SECTION 4.** That it is found and determined that all formal actions of this Board of Education concerning and relating to the adoption of this resolution were adopted in an open meeting of this Board of Education, and that all deliberations of this Board of Education, and of any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code, and the rules of this Board of Education adopted in accordance therewith.

Larry Armstrong, Jacqueline Azbill, Shawn Douglas, Michael Haury and Michelle Hayes voted "Yes." Vote: 5-0.

**TIME, DATE, AND LOCATION OF REGULAR MEETINGS**

#05-17

Meeting dates

Larry Armstrong moved and Jacqueline Azbill seconded that the regular meetings of the Madison Local Board of Education be held on the following dates at 6:30 p.m.; and that the regular meetings normally be held in the Conference Room at the Board Office, 1956 Red Bird Road, Madison, Ohio, with special meetings normally being held in the Board Office, pursuant to ORC§3313.15 and Board policies 0165.1 and 0165.2. Board meeting dates and the locations are subject to change.

<u>1<sup>st</sup> Meeting</u>	<u>2<sup>nd</sup> Meeting</u>
	January 24
February 7	February 21
March 7	March 21
April 4	April 25
	May 30
	June 27
	July 18
August 1	August 15
September 5	September 19
	October 17
	November 21
	December 12

Larry Armstrong, Jacqueline Azbill, Shawn Douglas, Michael Haury and Michelle Hayes voted "Yes." Vote: 5-0.

**TAX INCENTIVE REVIEW COUNCIL**

#06-17

Tax incentive  
Review  
Council

Larry Armstrong moved and Michael Haury seconded to appoint Shawn Douglas as the Board's representative to the Tax Incentive Review Council for the 2017 calendar year, pursuant to ORC §5709.63 and Board policy 0153.

Larry Armstrong, Jacqueline Azbill, Shawn Douglas, Michael Haury and Michelle Hayes voted "Yes." Vote: 5-0.

**OSBA LEGISLATIVE LIAISON**

#07-17

OSBA

Legislative  
Liaison

Shawn Douglas moved and Michael Haury seconded to appoint Larry Armstrong as the Board's legislative liaison to the Ohio School Boards Association for the 2017 calendar year, pursuant to ORC §3313.87.

Larry Armstrong, Jacqueline Azbill, Shawn Douglas, Michael Haury and Michelle Hayes voted "Yes." Vote: 5-0.

**OSBA STUDENT ACHIEVEMENT LIAISON**

#08-17

OSBA

Student  
Achievement  
Liaison

Jacqueline Azbill moved and Larry Armstrong seconded to appoint Michael Haury as the Board's student achievement liaison to the Ohio School Boards Association for the 2017 calendar year, pursuant to ORC §3313.87.

Larry Armstrong, Jacqueline Azbill, Shawn Douglas, Michael Haury and Michelle Hayes voted "Yes." Vote: 5-0.

**CONSENT CALENDAR**

#09-17

Consent

Calendar

A member of the Board or the Superintendent may request that any item be removed from the consent calendar and voted upon separately.

Jacqueline Azbill moved and Shawn Douglas seconded that all of the following items which appear in this portion of the agenda constitute the consent calendar and are hereby adopted by this one single motion; provided, however, that should any item included within this motion be declared by a court of competent jurisdiction to be void or illegal, all remaining items within this motion shall remain in full force and effect notwithstanding the status of the voided item.

**A. Robert's Rules of Order**

To adopt Robert's Rules of Order, Newly Revised, as the parliamentary procedure guidelines for meetings of the Board and of its committees, pursuant to Board policy 0161.

**B. Reaffirm Policies**

To reaffirm that all Board policies in effect at the date of this meeting are continued in full force and effect unless modified by subsequent action of the Board, pursuant to OAC §3301-35-02.

**C. Tax Advance**

To authorize the Treasurer of the Madison Local School District to request the Lake County Auditor to advance taxes from the proceeds of the tax levies to meet current expenses, as needed, from the period of January 1, 2017 through December 31, 2017, pursuant to ORC §321.34.

**D. Permit Payment of Purchases**

To dispense with the adoption of individual, separate, monthly, or regular resolutions authorizing the purchase or sale of property (except real estate), the payment of debts or

claims, and the salaries of the Superintendent, teachers or other employees; or approving warrants for the payment of any claim from school funds when provisions therefore are made in the annual appropriations resolution, pursuant to ORC §3313.18.

**E. Permit Necessary Borrowing**

To authorize the Treasurer and the President of the Board to borrow necessary money, including borrowing between funds on a temporary basis, prior to the next regularly scheduled Board meeting, pursuant to the provisions of law.

**F. Investment of Funds**

To authorize the Treasurer to invest interim funds not needed to meet current expenditures at the most productive interest rate, pursuant to ORC §§135.14 and 135.142.

**G. Substitute Securities**

To authorize the Treasurer to request public depositories to substitute securities on a continuing basis, pursuant to ORC Chapter 135.

**H. Advisory Committees**

To authorize the continuance of the Business Advisory Council and the District Records Commission during 2017, as necessary, and to authorize the Board President or designee to make such adjustments in their membership as may be required to fill vacancies or to fulfill the obligations of the committee, pursuant to Board policy 0155.

**I. Legal Counsel**

To authorize the Superintendent and Treasurer to utilize the services of the Lake County Prosecutor as legal counsel to the Board, and to designate the law firms of Smith, Peters & Kalail Co., LPA; Squire, Patton and Boggs; Peck, Shaffer and Williams; Dinsmore and Shohl; and Bricker and Eckler; Brindza McIntyre and Seed, LLP; Walter Haverfield, LLP as legal counsel to the Board, pursuant to Board policy 0153; to enter into an agreement with the Ohio School Boards Association for Legal Assistance Fund service from January 1, 2017 through December 31, 2017 at a cost of \$250.00, pursuant to ORC §3313.171; and to authorize the Superintendent and Treasurer to secure necessary legal assistance as conditions require, pursuant to ORC §§309.10, 3313.35 and 3313.18.

**J. Board Member Compensation**

To authorize compensation of the Board members at the rates and for the purposes authorized by ORC §3313.12, pursuant to Board policy 0147.

**K. OSBA Membership**

To join the Ohio School Boards Association at a cost of \$5,463.00 in dues, and to renew the electronic subscriptions to the "Briefcase" at no cost and "School Management News" at a cost of \$150.00, pursuant to ORC §3313.87.

**L. Dispense with Reading Board Minutes**

To waive the reading of the minutes of the Board, as authorized and governed by ORC §3313.26.

**M. Authority to File Applications for Projects**

To grant the Superintendent or designee authority to file applications for all projects considered desirable for the Madison Local School District, pursuant to Board policy 6110.

**N. Hiring Authority****RESOLUTION**

1. To authorize the Superintendent, during periods when this Board is not in session, to make offers of employment directly to candidates for either teaching or nonteaching positions on behalf of this Board, and to acknowledge acceptance of such offers on behalf of this Board, subject to a subsequent vote of ratification by this Board; provided however, that upon ratification by this Board, the employment shall be deemed effective as of the date and time of the employee's acceptance of the Superintendent's offer.

2. Nothing in this resolution shall require the Board of Education to employ or continue to employ an individual who has not provided a criminal records check satisfactory to the Board or who has not satisfied any other prerequisites to employment created by law or Board policy, pursuant to ORC §§3313.18, 3313.47 and 3319.01 and Board policies 3120 and 4120.

**O. Resignation Acceptance Authority****RESOLUTION**

1. To authorize the Superintendent, on behalf of this Board, to accept resignations which have been submitted by employees during times when this Board is not in session, subject to ratification by this Board; provided however, that upon ratification by this Board, such resignations shall be deemed effective as of the date and time of the Superintendent's acceptance.

2. The authorization provided by this resolution shall remain in effect until withdrawn by formal action of this Board.

**P. Professional Meetings**

To permit the Board Members, Superintendent and Treasurer to attend necessary local, state and national meetings within available appropriations, pursuant to ORC §3313.18.

Larry Armstrong, Jacqueline Azbill, Shawn Douglas, Michael Haury and Michelle Hayes voted "Yes." Vote: 5-0.

**TAX BUDGET ADOPTION**

#10-17

Tax Budget  
Adoption

Larry Armstrong moved and Jacqueline Azbill seconded that the Board approve the 2017-2018 tax budget, as presented, and to authorize and direct the Treasurer to deliver a copy of the approved 2017-2018 tax budget to the Lake County Budget Commission and to sign any and all documents necessary to execute the provisions of this motion, pursuant to ORC §§5705.28 through 5705.30 and Board policy 6220.

Larry Armstrong, Jacqueline Azbill, Shawn Douglas, Michael Haury and Michelle Hayes voted "Yes." Vote: 5-0.

## REPORTS AND RECOMMENDATIONS OF THE TREASURER

#11-17

Financial

A. Jacqueline Azbill moved and Shawn Douglas seconded to engage in the following actions as listed below; provided, however, that should any item included within this motion be declared by a court of competent jurisdiction to be void or illegal, all remaining items within this motion shall remain in full force and effect, notwithstanding the status of the voided item.

► Resolution accepting the amounts and rates as determined by the budget commission and authorizing the necessary tax levies and certifying them to the county auditor.

Larry Armstrong, Jacqueline Azbill, Shawn Douglas, Michael Haury and Michelle Hayes voted "Yes." Vote: 5-0.

#12-17

Donations

B. Shawn Douglas moved and Larry Armstrong seconded to accept the following donations:

- a generous donation of two basketballs from Sports and Sports
- a generous donation of \$20 Walmart gift card from Michelle Hoffacker to the MHS Key Club to be used for Key Club activities.
- a generous donation of 21 brand new Matchbox cars from Mary (Katie) White to MHS Key Club for their Tree of Giving.
- a generous donation of \$20 Walmart gift card from Henry Hoffacker to MHS Key Club to be used for Key Club activities.
- a generous donation of \$20 Walmart gift card from Ryan Bowers to MHS Key club to be used for their Tree of Giving.
- a generous donation of \$53.00 from Lillian Hupertz to MHS Key Club to be used for their Tree of Giving.
- a generous donation of \$30 Walmart gift card from Beth Ziegler to MHS Key Club to be used for their Tree of Giving.
- a generous donation of gifts from Jennifer Hughes to MHS Key Club to be used for their Tree of Giving.
- a generous donation of gifts from Claudine C. Leveille-Osborne to MHS Key Club to be used for their Tree of Giving.
- a generous donation of free pizza gift certificates from Danny DeRubertis-Pizza Roto to North Elementary School to be used for Streak of the Week, Achievement Awards and Principal Awards.
- a generous donation of \$200 from Fike Management Services, Inc. to South Elementary School to be used for PBIS and student recognition.
- a generous donation of \$500 from Susan Leitch to be used for the Robert J. Leitch Memorial Scholarship fund.

Larry Armstrong, Jacqueline Azbill, Shawn Douglas, Michael Haury and Michelle Hayes voted "Yes." Vote: 5-0.

## REPORTS OF THE ADMINISTRATIVE TEAM

Mrs. Smith discussed the OSBA Survey will be opened up on Thursday January 12, 2017. She also discussed the Energy Audit to be performed by Energy Optimizers, and the Levy consultant will be in the district on January 31<sup>st</sup>.

Mr. David Bull discussed the District Spelling Bee occurring on January 30, 2017. He also discussed the Social Studies mapping is ongoing, the Juniors will be taking the ACT test this year and updated the bus garage move.

## RECOMMENDATIONS OF THE SUPERINTENDENT

#13-17

Personnel

A. Jacqueline Azbill moved and Larry Armstrong seconded that the Board engage in the following personnel actions as listed below; provided, however, that should any item included within this motion be declared by a court of competent jurisdiction to be void or illegal, all remaining items within this motion shall remain in full force and effect notwithstanding the status of the voided item.

### (1) The Board accepted the following employment contracts:

- ▶ each of the following substitute teachers as approved by the Lake County Educational Service Center and/or the Madison Local School District's Superintendent under a one year limited substitute teacher contract for the 2016-2017 school year, pursuant to ORC §109.57, 3319.10 and 3319.39.

Stephen Bell	Elizabeth Favors	Erik Krummell
Michael Davis	Nichol Gabor	Kristen Vallone
Elizabeth Dibble	Julie Henrich	Sue Parker-Wyndham
Matthew Doyle	Jessica Humphrey	

- ▶ to employ Marilyn Craine under a long-term substitute teacher contract from January 5, 2017 through May 26, 2017 as additional staff for E.D. students at Madison Middle School pursuant to ORC §§109.57, 3319.10 and 3319.39. The Board authorizes the Superintendent and the Treasurer to adjust the length of assigned service to reflect any changes and authorized under Article V, §A of the MEA Negotiated Agreement for which the long-term substitute teaching assignment is made.

Larry Armstrong, Jacqueline Azbill, Shawn Douglas, Michael Haury and Michelle Hayes voted "Yes." Vote: 5-0.

#14-17

Technology

B. Larry Armstrong moved and Shawn Douglas seconded to approve the following resolutions:

- ▶ Approve the Agreement for Technology Personal Services Between the Madison Local School District and the Geneva Area City School District for the period December 1, 2016, through June 30, 2018. During the term of this Agreement, Geneva shall pay Madison a total of \$60,000 per annum for services provided.
- ▶ Approve a Supplemental Limited Contract for Robert Cireddu effective December 1, 2016 for work to be performed under the Agreement for Technology Personal Services between the Madison Local School District and the Geneva Area City School District at a monthly rate of \$666.67.



- ▶ Approve a Supplemental Limited Contract for Anthony Slepko effective December 1, 2016 for work to be performed under the Agreement for Technology Personal Services between the Madison Local School District and the Geneva Area City School District at a monthly rate of \$500.00.
- ▶ Approve a Supplemental Limited Contract for Ashley Medwig effective December 1, 2016 for work to be performed under the Agreement for Technology Personal Services between the Madison Local School District and the Geneva Area City School District at a monthly rate of \$333.33.
- ▶ Approve a Supplemental Limited Contract for Andrew Grybos effective December 1, 2016 for work to be performed under the Agreement for Technology Personal Services between the Madison Local School District and the Geneva Area City School District at a monthly rate of \$333.33.

Larry Armstrong, Jacqueline Azbill, Shawn Douglas, Michael Haury and Michelle Hayes voted "Yes." Vote: 5-0.

#15-17

Job

Description C. Jacqueline Azbill moved and Larry Armstrong seconded to approve the following new job description:

Part Time Technical Support Specialist

Larry Armstrong, Jacqueline Azbill, Shawn Douglas, Michael Haury and Michelle Hayes voted "Yes." Vote: 5-0.

#16-17

MLS & OSBA

Agreement D. Jacqueline Azbill moved and Larry Armstrong seconded to approve the following:

- ▶ to approve a Services Agreement between Madison Local Schools and Ohio School Boards Association to provide a Survey Service at a cost not to exceed \$2,000 as per the agreement found on file at the Board Office.

Larry Armstrong, Jacqueline Azbill, Shawn Douglas, Michael Haury and Michelle Hayes voted "Yes." Vote: 5-0.

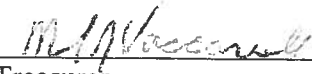
**ADJOURNMENT**

Shawn Douglas moved and Jacqueline Azbill seconded that the Board adjourn the meeting.

Larry Armstrong, Jacqueline Azbill, Shawn Douglas, Michael Haury and Michelle Hayes voted "Yes." Vote: 5-0.

*The audio recording of the public sessions of this meeting can be found on file in the Treasurers Office.*

  
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 President

  
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 Treasurer