

LAKE COUNTY RETIRED TEACHERS ASSOCIATION SCHOLARSHIP APPLICATION DIRECTIONS



Thank you for your interest in the Lake County Retired Teachers Association Scholarship. When filling out the application print clearly. Fill in information requested in the appropriate spaces. Much of it is self-explanatory. Below are a few clarifications:

1. Transcript – You will need to obtain a copy of your current transcript as of the date of your application submission including; attendance data, weighted and/ or unweighted GPA.
 - If your transcript does not include Attendance Data, you must submit Attendance Data as an additional document
2. College you plan to attend – This may be your first choice or a college to which you have already been accepted. The college could change after you have submitted your application.
 - Your college “Letter of Acceptance” can be from your choice above, or from another college to which you have applied, for instance a second or third choice.
3. Letters of Recommendation – You will need to gather two Letters of Recommendation, including at least one from one of your teachers, as described in the application. The persons writing the letters are to submit them directly to the LCRTA Scholarship Chair listed in the application or to your guidance counselor. They should not give them to you for submission. You will need to make sure they have the deadline and address listed in the application.
4. Essay – Answer the four writing prompts on a separate sheet of paper. You may answer all four in one essay using paragraph form or as four separate responses. Either way, you must follow these requirements of length and format:
 - Your answers should not exceed one single-sided, single-spaced page. Use a Garamond or Times New Roman, size 11 font. This document uses this formatting.
5. Deadlines – It is your responsibility to ensure that the deadline for submission is met.
 - March 18, 2022 – Deadline for completed applications to be postmarked or received by LCRTA Scholarship Chair from guidance departments.
 - April 27, 2021 – Scholarship finalists will be selected and notified. Finalists will be scheduled for in-person interviews with the committee.
 - May 3 or May 4, 2022 – Interviews will be scheduled starting at 7:00 pm. Each finalist is required to be available for one of these dates.
 - May 5, 2022 – Winners selected from the finalists will be announced, contacted, and their schools will be notified.
 - June 14, 2022 (11:30 am) – Each scholarship winner must attend the June LCRTA luncheon as an Honored Guest for the presentation of the scholarship check. Lunch will be provided.

**LAKE COUNTY RETIRED TEACHERS ASSOCIATION
SCHOLARSHIP APPLICATION**



Date _____

Print full name _____

Home address _____

Phone(s) _____
(Use the number(s) that you can be reached regarding this scholarship application)

Email address _____

High School _____ Year of graduation _____

Current Grade Point Average: Weighted _____ Unweighted _____

¹ Attach a transcript (copy) to this application.

College you plan to attend: _____

² Attach a "Letter of Acceptance" to this application. It may, or may not be from the college listed above.

Name, address, and phone number of parents/ guardians.

Number of siblings _____ Number of siblings in college _____

Two Letters of Recommendation, from persons other than family who have known you for at least two years, are required, **including at least one from one of your teachers.** These letters should be emailed directly to the LCRTA Scholarship Committee Chair at the address below, or to your Guidance Counselor.

Tim Niederkorn
LCRTA Scholarship Chair
tim.niederkorn@gmail.com

Letters of Reference should include the author's name, address, phone, and occupation. Letters must be received by March 17, 2023.

---TURN PAGE OVER-----TURN PAGE OVER-----TURN PAGE OVER---
