

1956 Red Bird Rd.
Madison, OH 44057
(440) 428-2166

Office use Only* Photo ID # _____ Exp. Date _____
(circle one) Drivers License State ID Passport

BCI/FBI BACKGROUND CHECK

Type of Background Check:

BCI

FBI

BCI & FBI

Reason for Background Check: _____

Personal information (please print clearly, ****make note a valid photo ID is required, expired documents will not accepted****)

Name: _____ Date of Birth (mm/dd/yyyy): _____

SSN: _____ Phone Number: _____

Address: _____ Unit/Apt # _____ City _____

State: _____ Zip: _____ Email Address: _____

Race (circle one):

Asian/Pacific Islander Black Caucasian Hispanic Descent Middle Eastern Native American Choose not to answer

Complete only if an FBI Background check is needed: Sex: M F Height: _____ Weight: _____

Hair Color: _____ Eye Color: _____

******IT IS THE RESPONSIBILITY OF THE INDIVIDUAL BEING FINGERPRINTED TO HAVE THE ADDRESS OF WHERE FINGERPRINTS ARE BEING SENT TO. ******

*Circle One (1) for direct electronic copy to be sent

Ohio Dept. of Education State Speech & Hearing Prof. Occ. Therapy, Phys. Therapy & Athletic Trainers Board

***** Additional Mailing address for results (optional) ***** Company/Organization Phone Number: _____

Attention: _____ Company/Organization: _____

Address: _____ City/State/Zip: _____

I certify that the personal identifiers provided on this form are accurate and I voluntarily and knowingly authorize the Ohio Bureau of Criminal Identification & Investigation to conduct a criminal record check for the information relating to me. I also voluntarily and knowingly authorize BCI&I to disseminate criminal arrest, conviction and juvenile delinquency adjudication records to the selected address/location above. I voluntarily and knowingly release and discharge the Ohio Attorney General's Office, BCI&I, Madison Local Schools and their employees from all claims and liability related to this authorized criminal record review and dissemination. By signing this for the applicant acknowledges that all information on this form is accurate. Any mistakes or errors on this form are the responsibility of the applicant.

Applicant Name (please print)

Witness Signature Date

Applicant Signature Date

Parent/Guardian Printed Name (for minor applicants only)

Parent/Guardian Signature (for minor applicants only)

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BCI/FBI BACKGROUND CHECK

Background Check Pricing: BCI \$ 22.00 FBI \$ 26.00 Both BCI/FBI \$ 48.00

You must have a valid Photo ID with you in order for us to process your fingerprints. This can be one of the following: State ID, Driver's License, or a Passport. Expired identification will not be accepted.

Payment can be made with Cash or Check. Must be in exact amount.

All checks can be made payable to: Madison Local Schools.

Before you are fingerprinted, please read the following:

If your background check is being processed to work in certain industries that involve working with students or individuals under the age of 18 (EX. Education industry), please make note that legislation has been passed that permits certain companies and organizations to receive copies of records that have been expunged or sealed. If you have sealed or expunged records, this may delay the return of your results. The system will show that these results are being mailed/sent to the employer or agency that has requested the background check.

Delivery of your individual results can take as little as 24 hours or 30+ days to return. We are not able to give you a specific deadline for your results. If you are getting both a BCI and an FBI, the results may return at different times.

I acknowledge that I have read and understand the information state above:

Applicant Signature _____ Date: _____